Sheridan Technical College & Technical High School

School Advisory Council January 18, 2024

11:40 AM to 12:41 PM

**Members in Attendance:**

Grace Alvarez, Alfonso Arevalo, Esther Charles, Terri Cuddihy, Kim Curry, Cara Daniel, Cristina de Cespedes, Robert Decker, Karen Green-Walker, Nicole Jones, Yvette Katz, Sapna Mallysetty, Jadore Marion, Florence Murphy, Fadya Rauf, Mia Ramirez, Tristan Saleh, Darren Stokes, Jaqueline Villeda.

Guests in Attendance:

Colleen Quinn, Jose Laverde, Rashad Beals, Barret Goldman, Mary Barba, Wendolynn Sanchez, Deborah Tice, Marisa Dukes.

Members Excused:

Erica Gary, Balthazar Arquillano, Jeb Reynolds.

**Call to Order/Self-Introductions:**

The meeting was called to order by Darren Stokes at 11:40 AM. Each member and guest introduced themselves.

**Approval of Minutes:**

Ratified minutes from November 30, 2023. Motion by Darren Stokes to approve the minutes without changes, seconded by Alfredo Arevalo. The motion was approved unanimously.

**Old Business:**

**School Accountability Funds:**

We currently have a balance of $31,405.00 remaining in our School Accountability. These funds must be utilized to assist us in meeting our School Improvement Goals. After our last SAC meeting, I reached out to my high school department chairs for classroom requests. During our last meeting, the SAC Committee approve $10,000 for high school teacher purchases to include the following, calculators, software purchases, classroom books, media center books, classroom.  I am asking for approval to purchase pay for American DataBank, LLC Background Check and Drug Screening Package and Immunization Tracking, totaling $3,360.00. Motion to approve the $3,360.00 made by Robert Decker, seconded by Kim Curry. The motion was approved unanimously.

**Other Initiative & Programs News:**

The Broward Technical Colleges earned the most industry certifications in the State of Florida for 8 consecutive years in a row and have held the #1 spot 9 out of the 10 years since the implementation of Performance Incentive Funding. In total, we earned 1,044 industry certifications and our Commercial Vehicle Driving Program earned a total of 170 industry certifications.  I would like to recognize the CTE Instructors and students for on their success; with a special recognition to Tony Ponce, CVD Department Chair, and the CVD instructors and Barrett Goldman, my Assistant Director that oversees this program.

**4 + 1 High School Schedule** – The District is gathering feedback and input regarding a Four Day plus One High School schedule. If this transition were to occur High School students and staff would attend school Monday - Thursday with an optional Fifth day for extended learning opportunities.  The student day would be 8.5 hours/day and staff would work 9.375 hours/day.

**Calendars for 2024 – 2025 –**At the upcoming School Board Meeting, discussion about the calendar will be discussed, August 5th – teachers return, August 12th students return, ending the first semester prior to the winter break, and early release day will remain on the calendar.

**Campus Updates**

Construction Project Updates:

* Main Campus – Lighting Projects will begin at the main campus soon.
* High School Roof – The construction on the high school roof has begun and will continue for the next several months, meet bi-weekly with the contractors, the biggest issue we’ve had thus far was fumes from the roofing work at the high school.

Sheridan Technical College is an “A” rate school as measured by the Florida School Recognition Program Section 1008.36(2)(b), F.S., allows a school to qualify for School Recognition if the school improves by more than one letter grade and sustains the improvement in the following school year. For the 2023-24 award, this would require a school to improve their school grade by more than one letter grade between the 2020-21 and 2021-22 school years, and then to sustain that improvement in the 2022-23 school year. Only schools that opted in to receive a school grade in the 2020-21 school year may qualify under these criteria. Schools that did not opt in to receive a school grade in 2020-21 must qualify under one of the other criteria to receive an award in 2023-24. At this time the amount of the award hasn’t been released by the State of Florida.

Today, I will need input for the SAC Committee members to review proposals that were submitted by faculty & staff members. It is recommended that our ballot consists of 1 or 2 proposals and “none of the above” will be option.  The following process must be successfully completed by Thursday, February 1, 2024. Florida Statute 1008.36 states that, “If school staff and the School Advisory Council cannot reach agreement by February 1, the awards must be equally distributed to all classroom teachers currently teaching in the school.” For clarification purposes, a classroom teacher is one who is assigned to a classroom with students daily.

**School Improvement Plan (SIP) report by Marisa Dukes:**

* ELA Goal is 89%, - currently we have 83% of 9th graders meeting proficiency on FAST Progress Monitoring 2 and 66% of the 10th grade students. To help reach or exceed goals, we will implement a few changes, Literacy Coach will start pull-out sessions to help students in need.
* Math Recap: Math Goal is 63% - currently for Geometry we are at 63% proficiency and Algebra needs a little more work, we're at 40%. To help with Math our schoolwide initiative is for all students to work on math in every class for 15 minutes, daily.

**Council of Occupational Education (COE): Mary Barba**

* The 2023 Annual report will be submitted sometime in March. This report is submitted in 2024 and it is based on 2021 year.
* Reaffirmation will be from June 24 to June 27, this is a task that we have been working for over a year and when is done it would be over 1000 pages of information about Sheridan Technical College of all our processes, procedures, and programs.

**New Business:**

A+ Funds School Recognition: Cara Daniel

Ms. Daniel discussed the process for School Recognition. Ms. Daniel shared the suggestions from the faculty with the SAC committee. A motion was made by Florence Murphy and seconded Kim Curry to add Option 9 to the ballot. There was no discussion. The motion passed unanimously. Esther Charles made a motion to add Option 13 to the ballot and was seconded by Mia Ramirez. There was a discussion on contracted vs non contracted employees.   The motion passed 19-0.

The A+ ballot created by the SAC committee is as follows:

* A+ School Recognition Funds Proposals received from the faculty and staff members.
* 100% of A+ funds be equally distributed among ALL Contracted Sheridan Faculty and Staff that were employed during the entire 2022-2023 school year.
* 50% of the funds be distributed to all the 2022-2023 high school full time faculty and staff, including the full time AM and PM CDE teachers that teach Sheridan Technical High School students and the technology staff.  The remaining 50% be divide by the high school faculty and staff as well as the full-time Sheridan Technical College faculty and staff.
* None of the above.

The motion to approve the ballot was made by Darren Stokes and seconded by Robert Decker.  The motion was approved unanimously 19-0.

Assistant Director Reports:

Mary Barba:

* In December our HS culinary students participated in the 5th Annual Gingerbread Village competition hosted by Riverside Hotel. This year’s theme was Las Olas Holiday Village and our team, led by Chef Suzi, took 3rd place with their assigned Las Olas store, “Tommy Bahama.” Next up will be SkillsUSA.
* New, cutting edge, equipment has been added to our Spa Services programs. Based on the upcoming enrollment, these programs are full, which is great news.
* December 20th, Department Chair Ms. Henry and her amazing team of teachers and staff worked with their students to put on a Winter Extravaganza Hair Show featuring Cosmo and Barbering students. It was an exciting time for our students to showcase their talents and it was attended by family, friends, and staff.
* Facilities has worked on several beautification projects around campus to enhance our students experience while on campus. A new outdoor seating/study area was added this week near early childhood and nursing. At the west campus we are in the process of hiring a new FSP and at the high school, all eyes are on the new roof, we are waiting for them to finish over there, then make their way to this campus.
* New equipment has been added to the Culinary Arts department and old equipment has been replaced in the kitchen for the student’s use. We are providing students with the best tools in preparation for their careers.
* We have been providing orientation and consultation and registration of students for upcoming classes and simultaneously handing out Open Door grant funds which are open to all students.

We have emailed 10,000 people to inform them of this opportunity, which covers full tuition for the winter term (no books or supplies), ranging from $600 to $2000. For reporting purposes, students must begin their program between January 1 and February 7th. We have $800,000 to work with.

Barrett Goldman:

* Enrollment for our CVD program has recently plateaued. To address this, we are collaborating with our marketing team to ensure that we remain at the forefront of potential student’s minds. Additionally, the conclusion of the COVID-era, along with the emergence of new competitors, has impacted our waitlist. We are actively evaluating strategies to navigate these challenges and maintain a strong position in the market.
* I wanted to inform you all that we recently learned about our automotive teacher's retirement, with very little notice provided. However, I want to assure you that we have already initiated the process of searching for a new teacher to fill this role. If any of you are interested or know of suitable candidates, please reach out to me.
* Skills USA will be hosting a Board of Directors meeting in Jacksonville. In addition, I wanted to bring to your attention that the regional competition will be taking place on February 17th and 18th. I am pleased to share that Sheridan will be graciously hosting the competitions at both their main and west campus locations. This is an exciting opportunity for our organization, and I believe it will lead to a successful event.

Jose Laverde:

* Our Business & IT programs are preparing for BPA state competitions in February. Our business management & analysis secondary students and post-secondary accounting operation students will be staffing our VITA site starting next month. Medical Administrative Specialist program will be able to participate in clinicals with Memorial Health System thanks to new MHS Broward School agreement.
* In our Health Science department our Surgical Technology students are getting ready to go to clinicals next week. We will be starting another Surgical Technology class later in January. We have two new instructors joining our program from industry that will be in Medical Assisting and Medical Coder Biller.
* Our new adult general education term just started at this point we have 850 students in our ESOL program in both our day and evening program. Our GED students are around 170 and growing. Teachers are doing a great job working with our students.

Wendy Sanchez:

* Teachers are authentically engaged in the process of assisting our adult learners to meet their wide variety of needs. Our goal is assisting adult students to meet their primary needs (i.e. GED, ESOL, or program supports) and follow-up with transitioning into program of interest to keep them enrolled at STC.
* The Practical Nursing Department continues to prepare for the Accreditation Commission for Education in Nursing visit (ACEN – every 8 years)
* The PN program has an enrollment of 84 adult students.
* Construction enrollment in each program is meeting expectations with no less than 20 students in each daytime program. We have a total of 166 enrollment.

**Security Report:** Rashad Beals

* Nothing mayor to report.
* Currently looking to fill three positions for our Security Team.

**Student Reports**

SGA Body President-   Sapna Mallysetty

* STHS spring spirit week will take place in March.
* STHS Culture week will be the week of April 8th .
* Multiple SGA members signed up to attend Broward Student Leaders Day and will be participating in it on February 27th.
* Five main SGA projects in the categories of membership motivation, community service, health & safety, school service, and citizenship development are still being worked on.
  + Membership Motivation (Leadership Workshops): During the latest meeting (January 11th), a successful leadership workshop was held on teamwork. 100% of students voted that the workshop was both fun and successful in teaching lessons on teamwork in leadership. More workshops will be held within the next couple of months.
  + Community Service (Little Library): We have partnered up with the construction program to build 3 little libraries.
  + Health & Safety (CPR course): Although the CPR course was originally scheduled for November 16th, it was cancelled due to the weather. We are still in the process of rescheduling, but it will likely take place in February.
  + School Service: Students have been invited to submit artwork to be hung around the school. This will help both beautify the school and allow students to share their talents. Artwork will be hung up within the next 1-3 weeks.
  + Citizenship Development:  A large poster will be put up with various QR codes to help keep students informed and encourage participation in current issues. This project will be worked on January 18th .

Class of 2024: Mia Rodriguez

* Since our last meeting in November the second payment for Grad Bash opened. We were able to lower the ticket prices and by doing so made the second payment the final one.
* Within the last week and a half, we sent out multiple surveys regarding prom themes, senior superlatives, and senior quotes. Soon we will send out more surveys to finalize the theme and nominate students for the superlatives.
* Our senior sweatshirts arrived, and everyone who purchased one received theirs.
* The prom deposit is still open, but we were also able to lower the cost by making it only one payment. Prom will be held at Bahia Mar on May 3rd.
* Graduation has been set for June 7th at 7:00 pm at Nova Southeastern University.

Class of 2025: Jadore Marion

* Our class of 2025 has a balance of 12,700 in their account.
* We are working towards making class shirt and hoodie designs.
* We are also working on coming up with small fundraising ideas.

Class of 2026**:**Fadya Rauf

* Class of 2026 started on 01/18/2023. The officers are as follow: President-Fadya Rauf, Vice president- Valentina Ramirez, Secretary- Aniska, Treasurer- Ayannah, Historian- Anayah Smith.
* We had our first fundraiser for Spirit Week called flick for a Week and raised about $91.
* Our Second fundraiser was candy grams and we raised $180.
* Our upcoming event is Kidnap a teacher where the class with the most money raised will get their teacher kidnapped for the day.

**Dates of Importance**

* January 19, 2024- Early Release Day
* January 22, 2024- Employee Planning (no school for students)

**Member Announcements**

* There is an Admin position available at Rick Case Kia located in Sunrise, FL. The position will be offered for $18.00 an hour.
* CareerSource Broward and Broward County Chambers of Commerce will jointly present the “State of the Workforce” inaugural event on January 24 featuring a Career Fair from 10 a.m. to 2 p.m.

Motion to Adjourn made by Darren Stokes, Seconded by Yvette Katz. Motion Carries.

Next meeting is March 14, 2024.

Sheridan Technical College & Technical High School

School Advisory Forum January 18, 2024

12:35 PM to 12:41 PM

**Call to Order: Darren Stokes**

**Members in Attendance:**

Grace Alvarez, Alfonso Arevalo, Esther Charles, Terri Cuddihy, Kim Curry, Cara Daniel, Cristina de Cespedes, Robert Decker, Karen Green-Walker, Nicole Jones, Yvette Katz, Sapna Mallysetty, Jadore Marion, Florence Murphy, Fadya Rauf, Mia Ramirez, Tristan Saleh, Darren Stokes, Jaqueline Villeda.

**Guests in Attendance:**

Colleen Quinn, Jose Laverde, Rashad Beals, Barret Goldman, Mary Barba, Wendolynn Sanchez, Deborah Tice, Marisa Dukes.

**Members Excused:**

Erica Gary, Balthazar Arquillano, Jeb Reynolds.

**The Role of an Advisory Forum**: **Nicole Jones**

* Focus will be rolling in August to replace Pinnacle Gradebook. Focus will also provide access to other student information that is currently available through other websites.
* There is a change to the statewide assessment in English Language Arts that is expected in July.

Motion to Adjourn by Darren Stokes, Seconded by Yvette Katz.

Next meeting is March 14, 2024.